

THE BRITISH NUMISMATIC SOCIETY

Application for Membership

Surname

Forename(s) in full

Title

Qualifications/Honours

Address

Postcode

e-Mail

Telephone no.

Date of Birth

Occupation/Profession

If you think you are entitled to a reduced subscription please insert:

Summary of your Numismatic Interests

Proposer/Referee

If you know an existing member of the Society who would be prepared to propose you for membership, please insert details below. Otherwise, insert the name of an appropriate person who knows you and can vouch for your numismatic interests, for example a coin collector or a coin dealer.

Surname

Initials

Address

Postcode

e-Mail

Telephone no.

Please indicate how the above person knows you

Please see overleaf for information about how we will use your personal data.

When completed please return this Application Form by post or by e-Mail to

Secretary
The British Numismatic Society
c/o The Warburg Institute
Woburn Square
London
WC1H 0AB
United Kingdom

secretary@britnumsoc.org

Privacy notice

Thank you for applying for membership of the British Numismatic Society, a registered charity (no. 275906) that promotes the study of British Numismatics. Because we ask you for some personal data on this application form, we need to inform you about your rights and our obligations in respect of your personal data. You can find our full privacy notice on our website, www.britnumsoc.org/membership.

How and why we process your data

The British Numismatic Society is the Data controller. We only use your personal data in accordance with our Objects as a Society and to run the Society as described in the Bye-Laws. We process your data for one or more of the following reasons:

- To fulfil a contract we have with you: for example, we and our distributors will use your address details to send you your copy of the *British Numismatic Journal* each year.
- When it is our legal duty: for example, if you agree to pay your subscription as a Gift Aid donation, we will send your name and address to HMRC to reclaim Gift Aid.
- When you have given consent: for example we may ask to use your personal data if we develop new educational activities the future.
- When it is in our legitimate interest: for example, we process your data to ensure the smooth running of the society, e.g. keeping records of your subscription payments, sending you ballot papers so you can vote in elections, and keeping you informed of numismatic events through regular emails if you provide us with your email address.

A legitimate interest is when we have an organisational reason to use your personal data or there is a wider societal benefit through our work as an educational charity. This reason must not unfairly go against what is just and right for you. We have conducted a Legitimate Interest Assessment to ensure this.

You have no statutory or contractual obligation to provide us with your personal data. However, if you decide not to supply us with certain personal data we will be unable to fulfil all our obligations to you as a member of the Society.

Who we share your information with

From time to time, we may share some of your personal data with the following third parties:

- To fulfil our legal obligations e.g. to HMRC and the Charity Commission
- With the distributors we employ to send you our publications.
- We pass your email address on to the Money and Medals Network, so they can email you their Newsletter with details of numismatic events.

- With MailChimp, the email platform we use to send our e-News emails. We share only the minimum information necessary and all our contracts with our distributors have safeguards in place to protect your personal data. We will never sell your personal data.

How long we keep your personal data

We keep your current address details and other personal data in our secure database while you are a member. We keep historic membership data in our archive to enable research into the history of the Society and British numismatics. For more information about retention schedules for specific types of data, please contact us.

Your rights

Under the GDPR, you have important rights in respect of your personal data. In particular, you have the right to withdraw your consent to our use of personal data at any time. However, if you withdraw your consent for us to hold or process your personal data, we may no longer be able to fulfil our obligations to you as a member (e.g. to send you the *British Numismatic Journal*). If you withdraw your consent and we need to process your personal data to meet our legal obligations, we will need to continue to process your personal data to meet those obligations. You can find out more about your rights (including your rights to access, correct, erase or object to our use of your data) on the Information Commissioner's Office website (www.ico.org.uk).

Contact us and complaints

If you have questions or complaints about our use of your personal data, please contact the Secretary, who is our Data Protection Representative, by email (secretary@britnumsoc.org) or by post at:

The British Numismatic Society,
c/o The Warburg Institute, Woburn Square
London, WC1H 0AB
United Kingdom

If you have a complaint, you may also refer your concerns to the ICO, the body that regulates the handling of personal data in the UK, at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF; tel. 0303 123 1113; www.ico.org.uk